



The King's School

Christian, English Speaking, International School

BP1560, Bujumbura, Burundi / Tel: (+257) 22 27 96 78

Email: office@thekingsschool.edu.bi

UFANISI ICT SOLUTIONS & RESEARCH (Bu) Ltd
BUJUMBURA – BURUNDI
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March 26th, 2025

Dear sir/madam,

RE: Pending technical features of your software

We hope this correspondence finds you well. In fact, we'd like to express our concern regarding repeated delays in the production of a genuine software whose related contract was signed 2 years ago, exactly on the 14th March 2023.

Considering the current situation, we can undoubtedly assert that there is still quite a big room for improvement whereas we wanted to start using it from the beginning of the coming third term.

With hope that this is going to be properly addressed by your team, please allow us to send you the remaining aspects that require your particular attention. They are fully detailed in the documents here attached.

We hope to hear from you soon.

With regards,

Manas PAL

Principal

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We would like the system to do the following:

1. Timetable

The system should:

- Be based on teacher's workload and school lessons timing
- Generate timetable for each class and be able to be printed
- Generate timetable for each individual teacher and be able to be printed
- Be able to find teachers who are free at a given time and substitute them with a teacher who's not available
- Timetable should be for a whole term and should be changed whenever required by the leadership (it should not be changed weekly)

Sample data of workload

NAME	SUBJECT	CLASS	LESSON/ WEEK
ALEXANDRINE	FRENCH	9A	2
		9B	2
		9C	2
	KIRUNDI	7A	1
		7B	1
		7C	1
		8A	1
		8B	1
		9A	1
		9B	1
		9C	1
ANNASTACIA	HISTORY	7A	2
		7B	2
		10AB	4
		10CD	4
		11AB	4
BRUCE	ESL	7A	4
		7B	4
		8A	4
		8B	4
CATHERRINE	ENGLISH LANGUAGE AND LITERATURE	10C	4
		10B	4
		12ABC	4
		13AB	4

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CELESTE	MATHS	10A	4
		10D	4
		10CD	4
		7A	2
	PHYSICS	7B	2
		8A	2
		8B	2
		8B	2
CHADRACK	ESL	7A	4
		7B	4
		8A	4
		8B	4
		11ABC	4
	ENGLISH LANGUAGE AND LITERATURE	10A	4
ESPERANCE	ESL	11ABC	4
	FRENCH	7A	2
		7B	2
		8A	2
		8B	2
		7A	1
	KIRUNDI	7B	1
		8A	1
		8B	1
		9A	1
		9B	1
		9C	1
		9C	1
		9C	1
ESTHER	BIOLOGY	12ABC	4
		13ABC	4
EVARISTE	GEOGRAPHY	7A	2
		7B	2
		8A	2
		8B	2
		9A	2
		9B	2
		9C	2
		10CD	4
		10CD	4
HENRY	MATHS	12ABC	4
		13AB	4
		11B	4
	PHYSICS	12ABC	4
		13AB	4

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JAMES	BIOLOGY	10A	4
		10B	4
		11AB	4
		11C	4
		9C	2
JEAN BAPTISTE 1	MATHS	9A	4
		9B	4
		9C	4
JEAN BAPTISTE 2	FRENCH	10A	3
		10B	3
		10C	3
		10D	3
		11A	3
		11B	3
		11C	3
JOHN	BUSINESS	9C	2
		10AB	4
		11AB	4
		12ABC	4
		13ABC	4
JOSEPH	BUSSINESS	7A	2
		7B	2
		8A	2
		8B	2
		9A	2
		9B	2
		10CD	4
KILONZO	PHYSICS	9A	2
		9B	2
		9C	2
		10AB	4
		11AB	4
		11C	4
LAMECK	HISTORY	8A	2
		8B	2
		9A	2
		9B	2
		9C	2
LILIAN	ESL	7A	4
		7B	4
	ENGLISH LANGUAGE AND	9A	4

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	LITERATURE	9B	4
		9C	4
		10D	4
LIONEL	MATHS	7A	4
		7B	4
		8A	4
		8B	4
		10B	4
LONGIN	ICT	10CD	4
		7A	2
		7B	2
		8A	2
		8B	2
		9A	2
		9B	2
		9C	2
MARGRATE	MATHS	10C	4
		11A	4
		11C	4
	CHEMISTRY	8A	2
		8B	2
		10ABC D	4
MUSANYA	GEOGRAPHY	10AB	4
		12ABC	4
		13AB	4
NADINE	RELIGIOUS STUDIES	11ABC	4
	ROOTED	7A	1
		7B	1
		8A	1
		8B	1
		9A	1
		9B	1
		9C	1
		10A	1
		10B	1
		10C	1
OLIVIER	ICT	10AB	4
		11AB	4
		11C	4
		12ABC	4

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		13AB	4
PACSCALINE	FRENCH	12AB	4
		12BC	4
		13A	4
		13B	4
PR. OLIVIER	ROOTED	10D	1
		11A	1
		11B	1
		11C	1
	RRELIGIOUS EDUCATION	11ABC D	4
		12ABC	4
SAM	ART	7A	1
		7B	1
		8A	1
		8A	1
		9A	1
		9B	1
		9C	1
SHARON	BIOLOGY	7A	2
		7B	2
		8A	2
		8B	2
	PSYCHOLOGY	12ABC	4
		13AB	4
SICAIRE	PE	7A	1
		7B	1
		7AB	1
		8A	1
		8B	1
		8AB	1
		9A	1
		9B	1
		9C	1
		9ABC	1
SILA	HISTORY	12ABC	4
		13ABC	4
TERRY	BIOLOGY	10D	4
	CHEMISTRY	11AB	4
		11C	4
		12ABC	4

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VICTOR	BIOLOGY	C	
		13AB	4
		10C	4
		9A	2
		9B	2
	CHEMISTRY	9C	2
		7A	2
		7B	2
		9A	2
		9B	2
		9C	2

2. Report cards

The system should:

- Generate a report card laid out and designed as our present school report card template
- Be adjustable according to school sections (primary, O 'level, A' level).
- Allow the administrator to adjust grades depending on the Pearson grading system that keeps changing. i.e.: The admin should choose the alphabet (A, B, C, D, E, etc.) and choose the characters (*, -, +) and choose the percentage related to those grades.
- Allocate 40% marks for assessments and 60% marks for exams
- Paste the student's comment written by class teachers on their respective report
- Allow the admin to add and change important notice on all reports as needed
- Be able to update the principal's name and signature or head teacher's name and signature as needed by the school when a change in leadership takes place
- Add a footer with the school motto

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SAMPLE OF OUR REPORT CARD



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Website: www.thekingsschool.edu.bi

The King's School Burundi



ACADEMIC YEAR: 2024/2025

TERM 1 REPORT- DECEMBER 2024						
Student Name:		Aaron Chase Ndayisaba			Year:	7B
Subject	Classwork /40	Exam /60	Cumulative %	Grade	Effort	Class average
English Literature	30	58	88%	A*	2	55%
English Language	32	42	74%	B	2	64%
Kirundi	20	36	56%	C	2	69%
Religious Education	36	60	96%	A*	1	70%
Mathematics	31	37	68%	B-	1	55%
Biology	36	55	91%	A*		55%
Chemistry	32	49	81%	A	1	47%
Physics	27	35	62%	C+	1	47%
French	34	47	81%	A	2	76%
Geography	35	55	90%	A*	1	59%
History	25	47	72%	B	1	40%
Business Studies	34	56	90%	A*	1	60%
ICT	33	51	84%	A	1	57%
Art and Craft	32	49	81%	A	1	75%
Physical Education	24	48	72%	B	1	68%

Grading										
A*	A	B+	B	B-	C+	C	C-	D	E	U
86-100%	81-85%	76-80%	71-75%	66-70%	61-65%	56-60%	51-55%	41-50%	31-40%	0-30%

#N/A - Subject not taken or Subject not done.

Classwork - Tests/Homeworks/Assignments etc.

Effort	
1	Works very well in all lessons. Always maintains a high standard of behaviour and effort.
2	Usually works well in lessons. Behaviour and effort generally good.
3	Can work well, but not consistent. Needs to work on concentration and effort.
4	Behaviour and effort are often poor. Working below capabilities.
5	Cause for concern. Disruptive behaviour. Little or no effort in lessons.

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Class Tutor's Comments

Aaron Chase Ndayisaba: Aaron is a polite and obedient student with a very good relationship with his friends at school. He is also a role model to his classmates, very kind and helpful to others. Aaron has the good analysis skills; we need to continue encouraging him to continue aiming high in his studies. He should use these strong points to improve his academic grades.
Mr. Sicaire

Total days in the Term	65
Number of days Absent	0
Number of days Late	8

Signed by:

Mrs. Winfred Wambua

Manas Pal

Head Teacher

Principal

Important Notice!

Term 2 will start on the 14th January, 2025. School fee collection drive will start on the 21st January, 2025. Full Term 2 School fees **MUST** be paid by the 31st January, 2025 in Ecobank. Early payment including a 5% discount will be accepted until the 13th January, 2025.

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3. Discipline Management

The system should be able to take record of each student discipline case, and highlight students with repetitive indiscipline case so that proper decisions should be taken by the school.

4. For the admin role:

The system should allow admin to:

- reset password of user's accounts
- delete user's accounts
- do all other necessary managements on user's accounts

5. Class Teacher:

- To be able to add Lesson plans:
 - Long Term plan, Mid Term plan, and Weekly plan

6. Other adjustments needed

- To do a good arrangement of view marks.

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ASSESSMENT DETAILS

Assessment	Exam
Class	Year 9A
Term	2 2023

STUDENT MARKS

Student	Marks
Aazzam Shailin Adatia	History(67/100);Business(60/100);Geography(31/80);Kir Literature(70/100);Rooted(46/50);Chemistry(62/100);Bic
Alvina Anish	History(10/100);Business(33/100);Geography(40/80);Kir Literature(50/100);Rooted(44/50);Chemistry(36/100);Bic
Ariella Ndikumasabo	History(53/100);Business(61/100);Geography(48/80);Kir Literature(44/100);Rooted(47.5/50);Chemistry(55/100);E
Bless Oceane Mugisha	History(55/100);Business(56/100);Geography(41/80);Kir Literature(54/100);Rooted(45.5/50);Chemistry(44/100);E
Dalton Brilliant Mugisha	History(79/100);Business(64/100);Geography(57/80);Kir Literature(76/100);Rooted(49/50);Chemistry(73/100);Bic

- on student's attendance when print the list the class name should be added
- admin should be divided into 2 departments: finance and administrator

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